

[News] Third Renewal Audit for ISMS Completed

The Ricoh Group obtained ISMS certification in 2004. In fiscal 2013, the third renewal audit was conducted and we were able to successfully retain our certification. Over the past 10 years since we first acquired certification, we developed our own information security systems, established global information security management systems, and made necessary improvements to these systems, while carefully watching related trends in society.

-Key activities over the last 10 years-

1. 2002 Issued executive statement on information security. Launched the Ricoh Group's ISMS activities, starting with pilot operations for select business units.
2. December 2004 Obtained ISMS certification and became the world's first certified organization whose ISMS governs more than 50,000 employees. Thereafter, started to expand the scope of ISMS activities to include overseas sites.
3. 2007 Established the Ricoh Family Group Information Security Measures (RFG ISMeasures), which specify the security requirements for all Group companies and their compliance levels. Successfully passed the triennial renewal audit and maintained certification.
4. 2010 Successfully passed the second renewal audit and maintained certification.
5. 2011 Began activities for more efficient ISMS operation while maintaining and improving information security effectiveness levels.

6. 2013 Successfully passed the third renewal audit and maintained certification, which is an indication of the Group's ability to consistently maintain a high standard of information security and improve efficiency of its ISMS.

During this 10 year period, workstyles evolved significantly with the advent of many new technologies, including information technologies in the workplace, giving rise to new unprecedented risks. To address these risks, the Ricoh Group will continue its effective information security activities, introduce new information technologies, and improve related systems where needed. At the same time, we will also continue to make even better use of information.

On October, 2013, the revised ISO/IEC 27001 (ISO/IEC 27001:2013) was released. Among the provisions in this latest edition is: "5.1b): Integration of ISMS requirements into organizational processes," which calls for the integration of information security activities into normal operations. The Ricoh Group has worked to establish and strengthen its Corporate Information Security Culture ever since it started information security activities under the three watchwords of: participation by all employees, daily management and continual improvement, and company practices. Our information security culture aims to ensure that all employees take secure actions routinely in their work. We are currently reviewing our compliance status with many of the revised provisions and are preparing for our transit audit in fiscal 2014.

ISMS Activities of the Ricoh Group

| | Groupwide policy | External certification | Standardization efforts |
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| 2002 | ◆ Release of executive statement on information security | | |
| 2003 | ◆ Policy on acquiring groupwide unified ISMS certification | | |
| 2004 | | ◆ Acquisition of unified ISMS certification for Japanese sites | |
| 2005 | ◆ Actions taken to comply with the Act on the Protection of Personal Information | ◆ Acquisition of certification for overseas plants | Information security survey Cyber security check |
| 2006 | | ◆ Acquisition of certification regarding Europe and Asia Pacific | |
| 2007 | | Acquisition of certification regarding Americas ◆ Renewal audit for groupwide unified certification (first time) | ◆ Launch in Japan |
| 2008 | | | ◆ Global expansion |
| 2009 | | | Formulating and operating RFG IS Measures and embedding them into everyday operations |
| 2010 | | ◆ Renewal audit for groupwide unified certification (second time) | |
| 2011 | ◆ Activities supporting greater efficiency of groupwide ISMS activities | | Formulation of Server Security Guidelines and conducting and expanding periodic audits |
| 2012 | | | |
| 2013 | | ◆ Renewal audit for groupwide unified certification (third time) | |