



May 9, 2019

Company Name: Ricoh Company, Ltd.  
President and C.E.O.: Yoshinori Yamashita  
(Code Number: 7752 First Section of the Tokyo  
Stock Exchange)  
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### Notice Regarding a Change of Independent Auditor

Ricoh Company, Ltd. announced today that its Audit and Supervisory Board followed by the Board of Directors resolved in meetings today to change its Independent Auditor pursuant to Article 193-2, Paragraph 1 and 2 of the Financial Instruments and Exchange Act. The resolution is subject to approval at the 119th Ordinary General Meeting of Shareholders scheduled for Friday, June 21, 2019.

#### 1. Scheduled date of change

June 21, 2019 (date of the 119th Ordinary General Meeting of Shareholders)

#### 2. Overview of incoming and outgoing Independent Auditors

##### (1) Overview of new Independent Auditor

(i) Name	Deloitte Touche Tohmatsu LLC
(ii) Address	Marunouchi Nijubashi Building, 3-2-3, Marunouchi, Chiyoda-ku, Tokyo
(iii) Designated limited liability partners	Masato Shoji Takako Fujimoto Norihiro Watanabe
(iv) Status under registration system for listed company audit firms of Japanese Institute of Certified Public Accountants	Registered

## (2) Overview of outgoing Independent Auditor

(i) Name	KPMG Azsa LLC
(ii) Address	1-2, Tsukudo-cho, Shinjuku-ku, Tokyo
(iii) Designated limited liability partners	Isao Kamizuka Katsunori Hanaoka Shingo Iwamiya

### 3. Reason for selecting Deloitte Touche Tohmatsu LLC

After reviewing comprehensively Deloitte Touche Tohmatsu LLC's global auditing structure, independence, expertise and efficiency, Ricoh's Audit and Supervisory Board chose the firm as its Independent Auditor, having concluded that the firm upholds a high-quality system for robust auditing and can offer new perspectives on audit, thereby helping to further reinforce the Company's governance.

### 4. Most recent appointment date of outgoing Independent Auditor

June 22, 2018

### 5. Opinions on audit reports and other documents prepared by outgoing Independent Auditor over past three years

Not applicable

### 6. Reason for change

The audit term of KPMG Azsa LLC will expire as of the conclusion of the 119th Ordinary General Meeting of Shareholders scheduled for June 21, 2019. After conducting a comparative assessment of the firm in view of its consecutive years of service, Ricoh's Audit and Supervisory Board selected Deloitte Touche Tohmatsu as its Independent Auditor candidate for the reasons stated in 3. above.

### 7. Opinion of outgoing Independent Auditor on statements in audit reports and other documents with regard to reason for change described above in 6

Ricoh received a statement that there are no particular opinions in this regard.

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