



September 5, 2024

Company name: Ricoh Company, Ltd.

President and CEO: Akira Oyama

Stock code: 7752 (Prime of Tokyo Stock Exchange)

Contact: Takashi Kawaguchi, Executive Corporate Officer and CFO

Tel. +81-50-3814-2805

### **Announcement Regarding Retirement of Treasury Shares**

Ricoh Company, Ltd., announces that its Board of Directors resolved in a meeting today to retire treasury shares, which were acquired based on the resolution of the Board of Directors on February 6, 2024, under Article 178 of the Companies Act.

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|------------------------------------|---|
| (1) Class of shares to be retired  | Common stock  |
| (2) Number of shares to be retired | 22,532,600 shares<br>(3.7% of total shares outstanding) |
| (3) Retirement date                | September 30, 2024                                      |

(Reference)

Number of issued and outstanding shares after retirement: 586,989,378 shares

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