

### [Workaround]

To ensure security, refer to the User Guide and perform the following operations.

[https://support.ricoh.com/bb\\_v1oi/pub\\_e/oi\\_view/0001051/0001051257/view/op\\_guide/int/index.htm](https://support.ricoh.com/bb_v1oi/pub_e/oi_view/0001051/0001051257/view/op_guide/int/index.htm)

Log in to the machine's Web Image Monitor using administrator credentials on a PC web browser.

Please refer to the following URL.

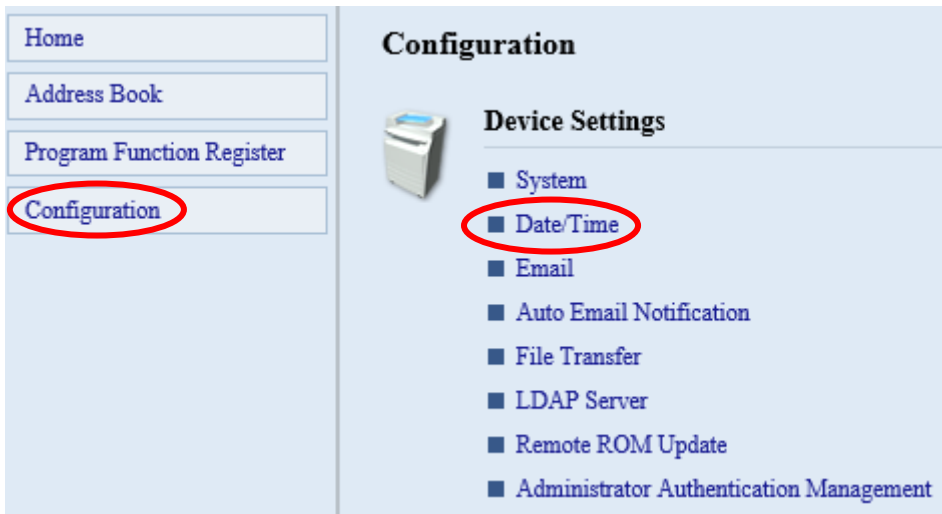
[https://support.ricoh.com/bb\\_v1oi/pub\\_e/oi\\_view/0001051/0001051257/view/op\\_guide/int/0321.htm?&seek=Machine%20setting](https://support.ricoh.com/bb_v1oi/pub_e/oi_view/0001051/0001051257/view/op_guide/int/0321.htm?&seek=Machine%20setting)



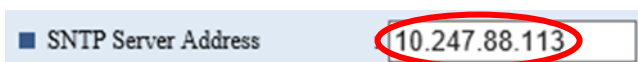
Administrator Password

### [Time setting]

Click "Configuration" -> "Date/Time".



If SNTP server addresses are set, please set IP address instead of the host name/domain names and click the OK button.



■ SNTP Server Address

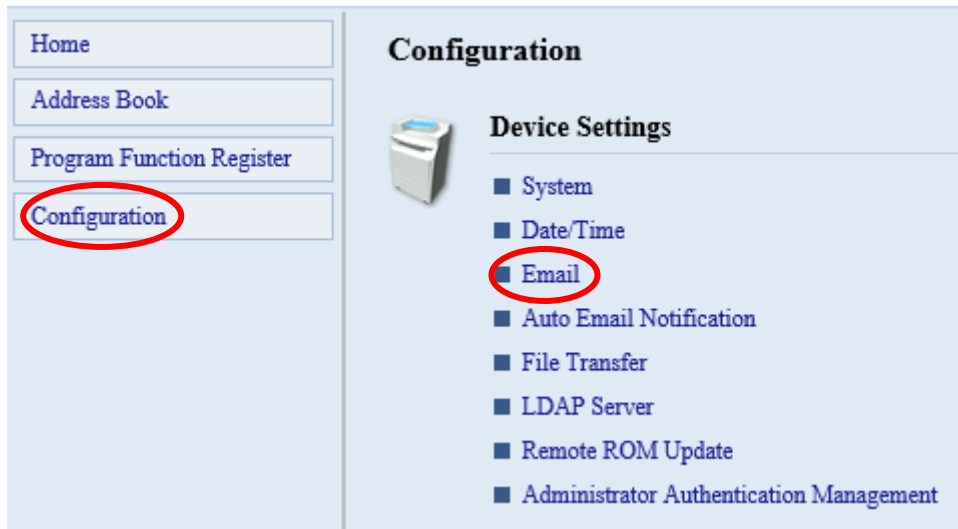
\* IP addresses shown in the images are just examples.

\* If the IP addresses of each server are unknown, please contact the network administrator.

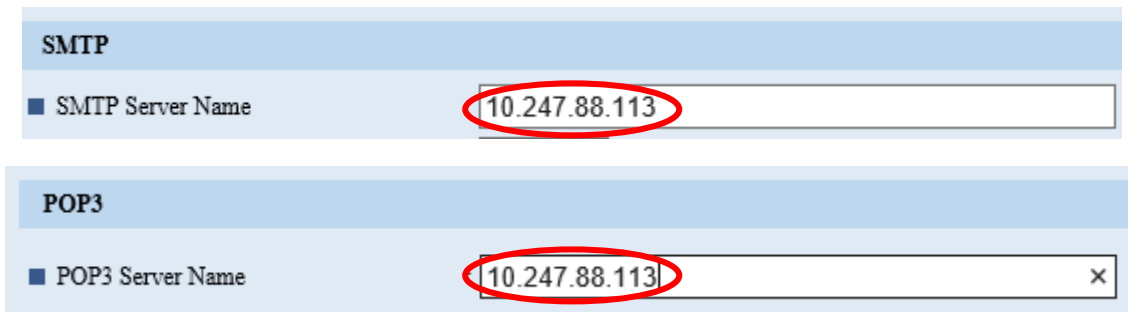
\* If this field is blank, no operation is needed.

## [Mail settings]

Click "Configuration" -> "Email".



If "SMTP/POP server names" are set as specific names of each server, please set IP addresses instead of the host/domain names and click the "OK" button.

A screenshot showing two configuration sections. The first section is titled 'SMTP' and contains a field for 'SMTP Server Name' with the IP address '10.247.88.113' entered and circled in red. The second section is titled 'POP3' and contains a field for 'POP3 Server Name' with the IP address '10.247.88.113' entered and circled in red. A small 'x' icon is visible in the bottom right corner of the POP3 field.

\* IP addresses shown in the images are just examples.

\* If the IP addresses of each server are unknown, please contact the network administrator.

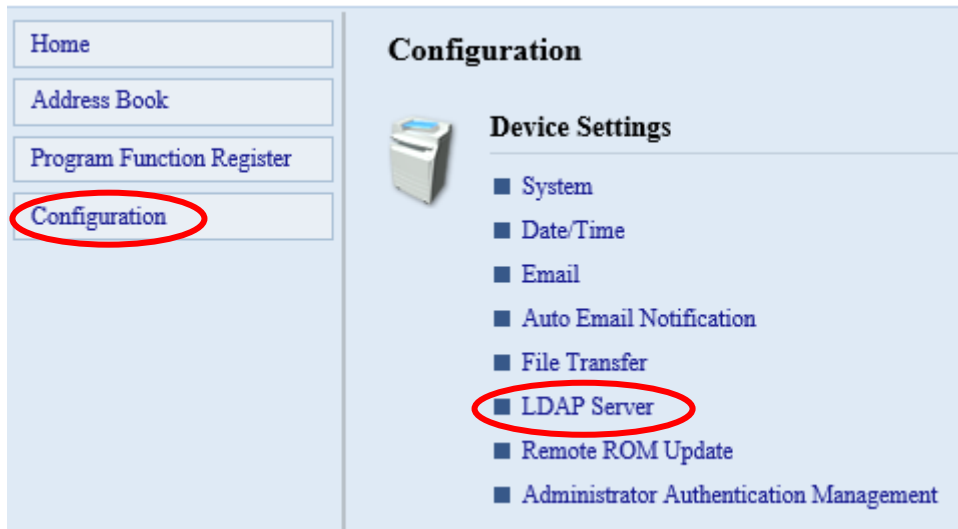
\* If this field is blank, no operation is needed.

\* SMTP/POP server settings can also be set from the machine's operation panel. Please refer to the following URL.

[https://support.ricoh.com/bb\\_v1oi/pub\\_e/oi\\_view/0001051/0001051257/view/op\\_guide/int/0280.htm?&seek=file%20transfer](https://support.ricoh.com/bb_v1oi/pub_e/oi_view/0001051/0001051257/view/op_guide/int/0280.htm?&seek=file%20transfer)

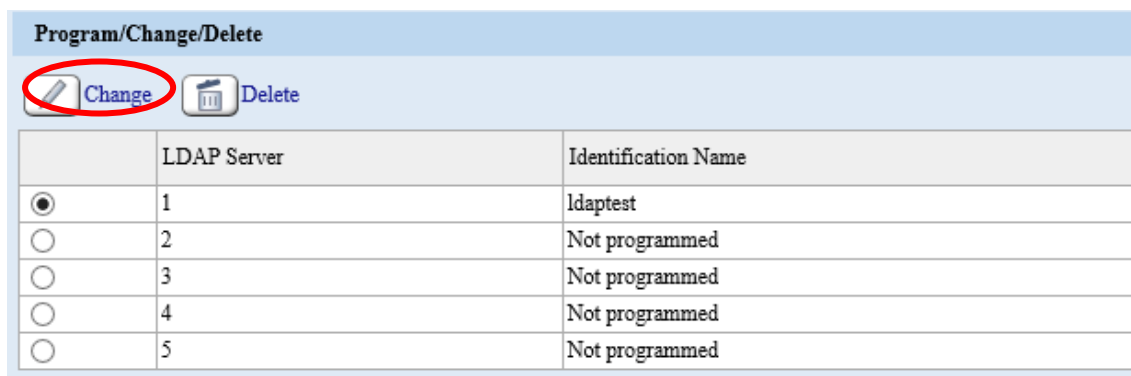
## [LDAP setting]

Click “Configuration” -> “LDAP Server”.



Select the registered server and click “Change.”

\* If nothing is registered and the field is blank, no operation is needed.



If “Server name” is specified, please set the IP addresses instead of the host/domain names and click the “OK” button.



\* IP addresses displayed in the images are just examples.

\* If the IP addresses of each server are unknown, please contact the network administrator.

\* LDAP server settings can also be set from the machine’s operation panel. Please refer to the following URL.

[https://support.ricoh.com/bb\\_v1oi/pub\\_e/oi\\_view/0001051/0001051257/view/op\\_guide/int/0281.htm?&seek=Administrator%20Tools](https://support.ricoh.com/bb_v1oi/pub_e/oi_view/0001051/0001051257/view/op_guide/int/0281.htm?&seek=Administrator%20Tools)

**[Folder setting]**

Please refer to the section “To locate the folder manually” / “Registering an FTP folder” and set IP address instead of the server name.

- \* The server name for the folder setting cannot be set from Web Image Monitor.
- \* If the IP addresses of registering folder are unknown, please contact the network administrator.