

■ Scope of This Report

This report describes the sustainable management activities of the Ricoh Group in fiscal year 2001 (April 1, 2001 to March 31, 2002). The term “Rico” refers to production and nonproduction sites of Ricoh Co., Ltd.

The term “Rico Group” refers to Ricoh’s operations all over the world.

Environmental impact and environmental accounting data: fiscal 2001 data
Descriptions in articles and chronological tables: fiscal 2001 data

Some of the subsequent events* are explained in the notes.

* Significant subsequent events shall be described in the report. Subsequent events refer to events that occur during the period from the day after the reporting period ends to the date the report is completed. Such events may influence the state of companies’ sustainable management from the next fiscal year onward. Disclosed subsequent events are useful as supplemental information to determine the state of companies for future sustainable management.

The environmental impact and environmental accounting data is taken from the Ricoh Group’s major business sites in five (5) regions—Japan, the Americas, Europe, China and Taiwan, and the Asia-Pacific region—and, as such, may differ from the Ricoh Group data presented elsewhere in this report, e.g., in the organization profile and global network.

● Scope of Collection of Environmental Impact and Environmental Accounting Data

Japan

Ricoh production sites:

Atsugi Plant, Hatano Plant, Numazu Plant, Gotemba Plant, Fukui Plant, Ikeda Plant, Yashiro Plant

Ricoh nonproduction sites:

Aoyama Office, Omori Office, Omori Office No. 2, Ginza Office, Ricoh System Center, Shin-Yokohama Office, Ricoh Service Parts Center, Research and Development Center, Software Research Center, Toda Technical Center, Applied Electronics Laboratory

Ricoh Group major manufacturing subsidiaries:

Tohoku Ricoh Co., Ltd.; Hasama Ricoh, Inc.; Ricoh Unitech Co., Ltd.; Ricoh Optical Industries Co., Ltd.; Ricoh Keiki Co., Ltd.; Ricoh Microelectronics Co., Ltd.; Ricoh Elemex Corporation

Ricoh Group major nonmanufacturing subsidiaries*:

Ricoh Logistics System Co., Ltd.; Ricoh Techno Systems Co., Ltd.; Part Component System Co., Ltd.; 51 sales companies, and NBS Ricoh Co., Ltd.

* For environmental accounting data only

The Americas

Manufacturing companies:

Ricoh Electronics, Inc. (U.S.A.)

Nonmanufacturing companies:

Ricoh Corporation (U.S.A.)
and two sales companies

Europe

Manufacturing companies:

Ricoh UK Products Ltd. (U.K.)
Rico Industrie France S.A. (France)

Nonmanufacturing companies:

Ricoh Europe B.V. (the Netherlands)
and five sales companies in the region

China and Taiwan

Manufacturing companies:

Ricoh Asia Industry (Shenzhen) Ltd. (China)
Taiwan Ricoh Co., Ltd. (Taiwan)

Nonmanufacturing companies:

Ricoh Hong Kong Ltd. (Hong Kong)

Asia-Pacific Region

Nonmanufacturing companies:

Ricoh Asia Pacific Pte. Ltd. (Singapore)

● Expansion of Data Covered

This report covers the environmental impact and environmental accounting data from all Ricoh business sites and affiliates that have established their own environmental management systems. In fiscal 2001, Ricoh sales companies in Japan, the Americas, Europe, China and Taiwan, and the Asia-Pacific region partly established their own environmental management systems, so the coverage of data was expanded.

● Past and Future Reports

The Ricoh Group has continued publishing annual environmental reports since 1997, which covered for fiscal 1996. The 2003 Report will be issued in the summer of 2003.

● Special Remarks Relating to Activities during the Reporting Period

The Ricoh Group has produced a medium-term management plan that covers fiscal 2002 through fiscal 2004 as well as a newly established an environmental action plan.

● How to Obtain Ricoh’s Corporate Information:

Environmental conservation:

<http://www.ricoh.co.jp/ecology/e/>

Social contribution (Japanese language only):

<http://www.ricoh.co.jp/kouken/>

IR (for shareholders and investors):

<http://www.ricoh.co.jp/IR/e/>