

Scope of this Report

This report describes the environmental, social, and economic activities of the Ricoh Group in fiscal 2000. The report covers only fiscal 2000 (from April 2000 to March 2001); however, some of the target values given include data from fiscal 2001. The term “Rico” refers to Ricoh’s production and nonproduction sites and does not mean the Ricoh Group.

The environmental impact and environmental accounting data is taken from the following major Ricoh production and non-production sites and Ricoh Group subsidiaries and, as such, may differ from the Ricoh Group data presented elsewhere in this report.

● Scope of Collection and Inclusion of Environmental Impact and Environmental Accounting Data

Japan

Ricoh production sites:

Atsugi Plant, Hatano Plant, Numazu Plant, Gotemba Plant, Fukui Plant, Ikeda Plant, Yashiro Plant

Ricoh nonproduction sites:

Aoyama Office, Omori Office, Omori Office No. 2, Ginza Office, Ricoh System Center, Shin-Yokohama Office, Ricoh Service Parts Center, Research and Development Center, Software Research Center, Toda Technical Center, Applied Electronics Laboratory

Ricoh Group major manufacturing subsidiaries:

Tohoku Ricoh Co., Ltd.; Hasama Ricoh, Inc.; Ricoh Unitech Co., Ltd.; Ricoh Optical Industries Co., Ltd.; Ricoh Keiki Co., Ltd.; Ricoh Microelectronics Co., Ltd.; Ricoh Elemex Corporation

Ricoh Group major nonmanufacturing subsidiaries:

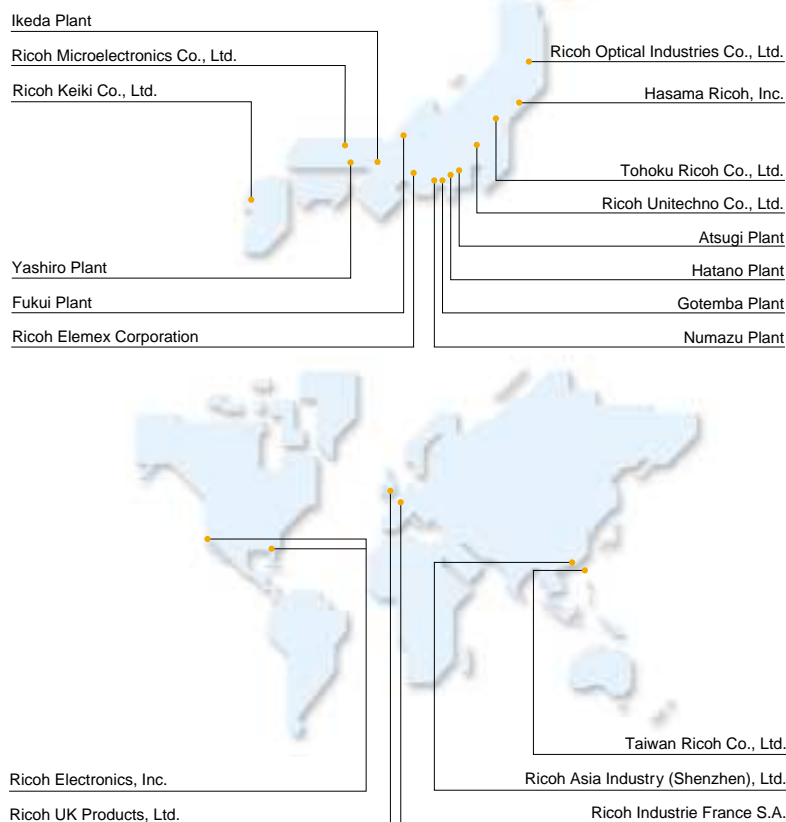
Ricoh Logistics System Co., Ltd.; Ricoh Techno Systems Co., Ltd.; Part Component System Co., Ltd.

* For environmental accounting data only

Overseas

Ricoh Electronics, Inc. (North America); Ricoh UK Products Ltd. (U.K.); Ricoh Industrie France S.A. (France); Ricoh Asia Industry (Shenzhen) Ltd. (China); Taiwan Ricoh Co., Ltd. (Taiwan)

Major Ricoh production sites and Ricoh Group manufacturing subsidiaries



●Future Expansion of Data Covered

This report covers data from all Ricoh production and nonproduction sites and affiliates that have established their own environmental management systems. Ricoh sales companies, both domestic and overseas, will establish their own environmental management systems in the future, so the coverage of environmental impact and environmental case study data will consequently be expanded.

●Past and Future Reports

The Ricoh Group has continued publishing annual environmental reports since issuing its first one in April 1998 to disclose fiscal 1996 data*. The 2002 Report will be issued in the summer of 2002.

* See page 61.

●Significant Organizational Change during the Reporting Period

We acquired Lanier Worldwide, Inc., to improve the Group’s direct sales channel in the United States and Europe*.

* See page 63.

●How to Obtain Ricoh’s Corporate Information:

Environmental conservation: <http://www.ricoh.co.jp/ecology/e/>

Social contribution (Japanese only): <http://www.ricoh.co.jp/kouken/>

IR: <http://www.ricoh.co.jp/IR/e/>