

Scope of This Environmental Report

This report describes our activities in fiscal 1998 to reduce the environmental impact of the Ricoh Group as a whole. The report covers only fiscal 1998*; however, it does include such fiscal 1999 information as targets. The environmental impact data has been gathered from Ricoh's main bases and manufacturing subsidiaries, including some overseas entities.

- Scope of Collection and Inclusion of Environmental Impact Data
- Japan: Ricoh, Tohoku Ricoh, Hasama Ricoh, Ricoh Unitechno, Ricoh Optical Industries, Ricoh Keiki, Ricoh Microelectronics, Ricoh Elemex
- Overseas: Ricoh Electronics, Inc. (North America), Ricoh UK Products Ltd. (UK), Ricoh Industrie France S.A. (France), Ricoh Asia Industry (Shenzhen) Ltd. (China), Taiwan Ricoh Co., Ltd. (Taiwan)

*From April 1998 to March 1999

Summary of Ricoh Group Businesses

Major Product Lines

The Ricoh Group manufactures and sells copiers, information equipment, and optical devices both domestically and overseas.

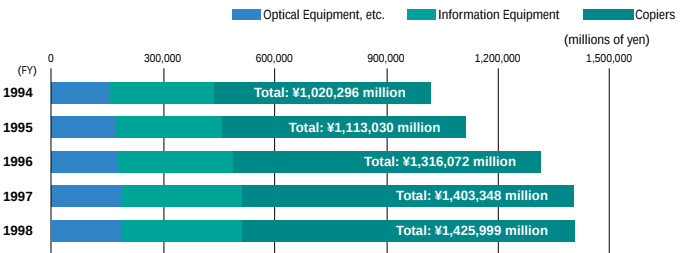
- Copiers: Analog copiers, digital copiers, color copiers, duplicators, copier machine peripheral supplies, and others
- Information equipment: Facsimiles, printers, workstations, PCs, word processing machines, optical filing systems, information equipment peripheral supplies, and others
- Optical devices: Digital cameras, cameras, lenses, and others
- Others: Semiconductors, printed circuit boards, optical disks, and others

Major Business Bases of the Ricoh Group

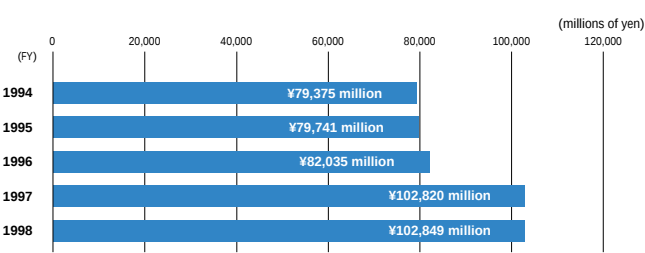
■ Production and R&D Bases ● Sales/General Offices



Ricoh Group's Sales Classified by Business



Shift in Ricoh Group's Capital



Shift in Ricoh Group's Number of Employees

