

**Final Shareholder Voting Results
(Extraordinary Report)**

June 21, 2019

<Translation>

RICOH Company, Ltd.

Document filing	Extraordinary Report
Submitted with	Director-General of Kanto Local Financial Bureau
Filing date	June 26, 2019
Company	Ricoh Company, Ltd.
Name and title of representative	Yoshinori Yamashita, President and CEO
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Name of contact person	Hidetaka Matsuishi, CFO
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Telephone number	03 (3777) 8111
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Place for public inspection	Tokyo Stock Exchange, Inc. 2-1 Nihombashi Kabutocho, Chuo-ku, Tokyo

1. Reason for Filing

As the following items were resolved at the 119th Ordinary General Meeting of Shareholders (the “Meeting”) of Ricoh Company, Ltd. (the “Company”) held on June 21, 2019, the Company hereby files this Extraordinary Report pursuant to the provisions of Article 24-5, Paragraph 4 of the Financial Instruments and Exchange Act and Article 19, Paragraph 2, Item 9-2 of the Cabinet Office Ordinance on Disclosure of Corporate Affairs.

2. Content of the Report

(1) Date of the Ordinary General Meeting of Shareholders:

June 21, 2019

(2) Details of Items Resolved:

Agenda Item 1: Appropriation of surplus

Year-end dividends

(1) Type of dividend assets

Cash

(2) Matters concerning allocation of dividend assets and the total amount

¥13.0 per common share of the Company

Total: ¥9,423,214,424

(3) Effective date of the surplus distribution

June 24, 2019

Agenda Item 2: Election of eight (8) Directors

Yoshinori Yamashita, Nobuo Inaba, Hidetaka Matsuishi, Seiji Sakata, Makoto Azuma, Masami Iijima, Mutsuko Hatano, and Kazuhiro Mori

Agenda Item 3: Payment of bonuses to directors

It was resolved to pay bonuses amounting to ¥68.95 million to the eight (8) Directors (excluding Outside Directors) in office during the current fiscal year.

Agenda Item 4: Determination of the introduction, amount and content of stock-based incentive system with stock conditions, etc., for Directors

It was resolved to abolish the subsequent payment of stock price-linked compensation and to introduce a new stock-based incentive system with stock price conditions for the Company’s Directors (excluding Outside Directors and Non-executive Directors).

Agenda Item 5: Election of an Independent Auditor

Deloitte Touche Tohmatsu LLC was elected as an independent auditor.

(3) The number of voting rights which represent either for, against or abstention on items resolved; requirements for the approval of the resolutions and their results:

1) Total number of voting rights

Number of shareholders who were entitled to vote	41,168
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Number of voting rights	7,241,354
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2) Number of shareholders who have exercised their voting rights, etc.

Number of shareholders who have exercised their voting rights	13,704
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Number of voting rights exercised	6,257,458
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(Exercise ratio: 86.41%)

* Of the number of voting rights exercised for each agenda item, the minimum number of voting rights exercised (agenda item 1) is stated.

Items Resolved	Resolution Results					Total including status of exercise of total voting rights of shareholders in attendance (reference)			
	Result	For (Number of voting rights)	Against (Number of voting rights)	Abstaining/Invalid (Number of voting rights)	Ratio of Affirmative Votes (%)	For (Number of voting rights)	Against (Number of voting rights)	Abstaining/Invalid (Number of voting rights)	Ratio of Affirmative Votes (%)
Agenda Item 1	Approved	6,235,983	4,222	97,234	99.65%	6,237,042	4,227	111,262	99.67%
Agenda Item 2									
1. Yoshinori Yamashita	Approved	6,142,226	97,979	97,234	98.15%	6,143,285	97,984	111,262	98.17%
2. Nobuo Inaba	Approved	6,147,330	91,565	98,544	98.24%	6,148,389	91,570	112,572	98.25%
3. Hidetaka Matsuishi	Approved	6,193,441	45,454	98,544	98.97%	6,194,500	45,459	112,572	98.99%
4. Seiji Sakata	Approved	6,214,214	24,682	98,543	99.30%	6,215,273	24,687	112,571	99.32%
5. Makoto Azuma	Approved	6,216,431	23,778	97,230	99.34%	6,217,490	23,783	111,258	99.36%
6. Masami Iijima	Approved	6,209,816	30,392	97,231	99.23%	6,210,875	30,397	111,259	99.25%
7. Mutsuko Hatano	Approved	6,220,877	19,331	97,231	99.41%	6,221,936	19,336	111,259	99.43%
8. Kazuhiro Mori	Approved	6,229,114	11,095	97,230	99.54%	6,230,173	11,100	111,258	99.56%
Agenda Item 3	Approved	6,197,924	30,732	108,783	99.04%	6,198,983	30,737	122,811	99.06%
Agenda Item 4	Approved	6,217,868	10,792	108,779	99.36%	6,218,927	10,797	122,807	99.38%
Agenda Item 5	Approved	6,218,429	21,452	97,558	99.37%	6,219,493	21,452	111,586	99.39%

(Notes) 1. The approval requirements for each agenda item are as follows:

Agenda Item 1: A majority of voting rights held by shareholders in attendance

Agenda Item 2: Attendance by shareholders holding one-third of voting rights of shareholders entitled to exercise their voting rights and an affirmative by a majority of voting rights held by attending shareholders

Agenda Item 3: A majority of voting rights held by shareholders in attendance

Agenda Item 4: A majority of voting rights held by shareholders in attendance

Agenda Item 5: A majority of voting rights held by shareholders in attendance

- The ratio of affirmative votes is calculated by designating the sum of the number of voting rights exercised by the previous day of the Meeting and the number of voting rights held by the shareholders in attendance at the Meeting as the denominator.
- “Total including status of exercise of total voting rights of shareholders in attendance” is the results including the status of exercise of the total voting rights of shareholders in attendance that was confirmed by counting sheets collected at the venue exit on the day of the Meeting. Since the counting method used is different from that for votes in accordance with the Companies Act, such results are provided [for reference].

(4) Reason why a portion of the number of voting rights held by the shareholders in attendance at the General Meeting of Shareholders was not included in the number of voting rights:

Each agenda item has legitimately been resolved in accordance with the Companies Act, as the requirements for approval have been met based on the number of confirmed votes of approval or disapproval by counting the voting rights up to the day before the Meeting and those of the shareholders in attendance. Accordingly, of the shareholders in attendance, those voting rights for which approval, disapproval, or abstention was not confirmed were not added in (3) above.

Of the shareholders in attendance, the number of voting rights for which approval or disapproval was not confirmed was also added to the sum of the number of voting rights exercised, as the denominator, in calculation of the ratio of affirmative votes.