



December 10, 2021

Company Name: Ricoh Company, Ltd.
President and CEO: Yoshinori Yamashita
Stock code: 7752 (First Section of Tokyo Stock Exchange)
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Ricoh Completes Share Repurchase Program

Ricoh Company, Ltd., announces today that it has completed a share repurchase program based on a resolution of the Board of Directors on March 3, 2021, in accordance with Article 156 of the Companies Act of Japan and pursuant to Article 165, Paragraph 3, of that legislation.

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|----------------------|---|
| (1) Share category | Common stock |
| (2) Number of shares | 7,078,000 |
| (3) Repurchase cost | ¥ 7,307,639,900 |
| (4) Period | December 1, 2021, through December 8, 2021 (on trade date basis) |
| (5) Method | Open market purchase on Tokyo Stock Exchange |

(Reference)

1. Agenda for Board of Directors resolution on March 3, 2021

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|------------------------|--|
| (1) Share category | Common stock |
| (2) Number of shares | Up to 145,000,000 (representing 20.02% of issued and outstanding shares, excluding treasury stock) |
| (3) Repurchase ceiling | ¥100 billion |
| (4) Period | March 4, 2021, through March 3, 2022 |
| (5) Method | Open market purchase on Tokyo Stock Exchange |

2. Total number of shares repurchase (as of December 8, 2021)

- (1) Total number of shares repurchased 87,443,900
- (2) Total repurchase cost ¥ 99,999,979,800