

Earning the public's trust; Activity reports from 3 perspectives— “environment” “corporate social responsibility” and “economy”

Being a good corporate citizen means striving to be a valued and respected member of society by contributing to its sustainable growth. To this end, the Ricoh Group believes in being outstanding in all areas of the environment, the economy, and corporate social responsibility as well as openly communicating its activities.

From this year the Ricoh Group begins publishing information on its activities in reports written from three different perspectives: the environment, the economy, and corporate social responsibility. This report provides our shareholders, customers, and other stakeholders with information on our sustainable environmental management policies and performance in fiscal 2003, to facilitate a better understanding of what we do and how we work.

- How to Obtain Ricoh's Corporate Information:
 - Environmental conservation
<http://www.ricoh.com/environment/index.html>
 - Corporate social responsibility
<http://www.ricoh.com/about/csr.html>
 - IR (for shareholders and investors)
<http://www.ricoh.com/IR/>
 - Social contribution (Japanese language only)
<http://www.ricoh.co.jp/kouken/>

● Sustainability Report (Environment)



- Concept of sustainable environmental management
- Basis for sustainable environmental management
- Improving our products
- Improvements made at business sites
- Social contribution of environmental conservation/Environmental communication

● Sustainability Report (Corporate Social Responsibility)



- Concept of CSR
- Ricoh Group CSR Charter/Code of Conduct
- Integrity in corporate activities
- Respect for people
- Harmony with society
- Harmony with the environment

● Annual Report



- Management policy
- Management results
- Financial status

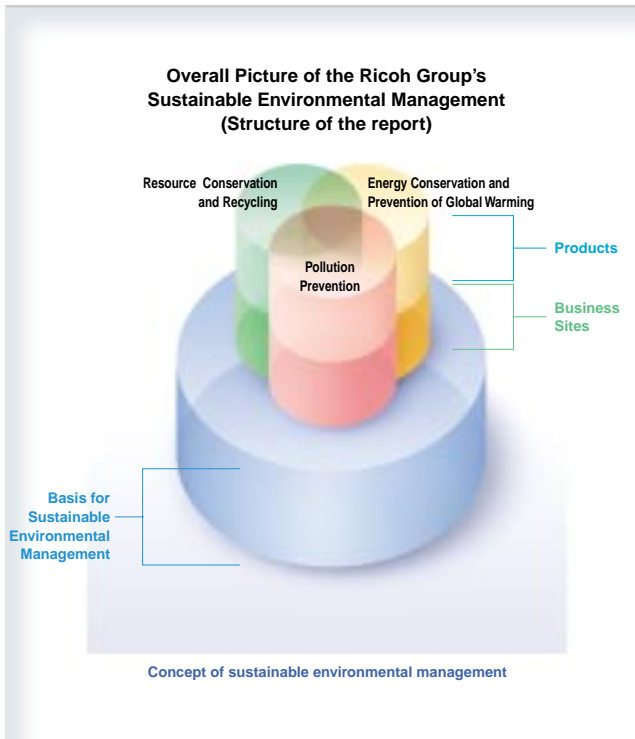
<http://www.ricoh.com/IR/>



Sustainability Report (Environment) and Other Reports



The Ricoh Group discloses information on the concepts behind, the basis of, and examples of its sustainable environmental management in line with the overall picture.



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The Ricoh Group aims to promote sustainable environmental management that contributes to environmental conservation while generating profits. This report provides information on the concept of, and specific measures and activities for, sustainable environmental management as well as on environmental accounting in an easy-to-understand manner in order to facilitate communication with society and to earn its trust.

● Target readers

This report is prepared for all present and future stakeholders of the Ricoh Group's sustainable environmental management. Activities in which readers might be interested are explained in a new column FOCUS for effective communication.

● Policy for information disclosure

Disclosing information worldwide

Environmental problems are a global issue, and therefore it is very important to act in close concert with the individual countries and communities in which the Ricoh Group operates in tackling environmental issues. This report describes the Ricoh Group's sustainable environmental management activities that are based on global partnerships.

Disclosing financial information

To successfully carry out sustainable environmental management, the Ricoh Group endeavors to improve its management system by looking at all aspects of management from an environmentally-conscious point of view. The Ricoh Group identifies the effects and economic benefits of environmental conservation for each business unit and for the entire Ricoh Group and discloses relevant information through its environmental accounting.

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