

# Ricoh Group Information Security Report 2008

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### Outline of the Report

Report period	From April 1, 2007, to March 31, 2008
Report scope	Ricoh Group
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### Preface to the Third Edition

We are pleased to present our Information Security Report for 2008.

In the Ricoh Group, actions to enhance information security are an integral part of business activity. For this reason, all members of the Ricoh Group around the world are mandated to carry them out. We encourage the inventiveness and ingenuity of individual members to tailor activities based on common standards, rules and procedures to suit their unique corporate and organizational situations, with the hope that information security will firmly take root in their daily business activities.

In this issue, more cases illustrating specific actions are introduced. We believe they will add depth to your understanding of how information security is translated into solid practice in day-to-day operations at Ricoh companies and offices.

This report is also intended to give the members of Ricoh and Ricoh Group companies an overall view of the Ricoh information security initiatives. It is our hope that, in the cases of other organizations presented here, you will find some ideas for improving your own organization.

#### Issuer

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